

Northern Michigan Library Network  
Board of Directors  
Minutes of the Meeting of March 5, 2015

**CALL TO ORDER:** A meeting of the Board of Directors of the Northern Michigan Library Network was held at the Superiorland Library Cooperative in Marquette. Some Board members dialed in via ReadyTalk audio conferencing service. The public was invited to participate at the Superiorland Library Cooperative headquarters (1615 Presque Isle Avenue, Marquette). The chair, Pam Christensen, called the meeting to order at 12:27 p.m.

**Board Members Present:** Pam Christensen, Chair and Bruce MacDonald (representing Peter White Public Library); Suzanne Dees, Secretary/Treasurer (representing Superiorland Library Cooperative); and John Schaeffer and Lisa Waskin (representing Superior District Library)

*Others Attending:* Pamela Malmsten, Recorder

**Board Members Absent:** Barbara Bartel (representing West Iron District Library), Elaine Erickson (representing Superiorland Library Cooperative), and Renee Augustine (representing Dickinson County Library)

**APPROVAL OF THE AGENDA:** One correction to the agenda was noted: under “New Business-Report on Board terms....” It was noted that the date of the expiring board term is 20 March 2015, rather than 20 March 2014. A **motion** was made **to approve the agenda as corrected** (MSC John Schaeffer/Suzanne Dees). Motion carried unanimously.

**PUBLIC PARTICIPATION:** There was no public participation.

**APPROVAL OF THE MINUTES OF September 25, 2014:** A **motion** was made **to approve the minutes of September 25, 2014 as presented** (MSC Suzanne Dees/John Schaeffer). Motion carried unanimously.

**FINANCIAL REPORT:** Treasurer Suzanne Dees presented the financial report.

Approval of Disbursements and Year to Date Report as of February 28, 2015:  
Cash disbursements for October 2014 through February 2015 were reviewed. There were no questions on the payments. All NMLN invoices are paid by the Upper Peninsula Region of Library Cooperation on behalf of NMLN. The year to date expense and revenue report as of February 28, 2015 showed total expenditures of \$1,295 and \$0 revenues. It was noted that, at the end of the fiscal year, NMLN expenses will be covered by transfers from the UPRLC-ALS fund and the Superiorland Library Cooperative. A **motion** was made **to approve total cash disbursements of \$1,295 for October 1, 2014 – February 28, 2015 and the year to date report as of February 28, 2015** (MSC Lisa Waskin/John Schaeffer). Motion carried unanimously.

Approval of FY 2013/2014 Audit Report: The independent audit of NMLN's financial records for the year ended September 30, 2014 has been completed. Board members had each received an electronic copy of the audit prior to the meeting. There were no questions on the audit. A **motion** was made **to accept the NMLN audit for the year ended September 30, 2014** (MSC John Schaeffer/Pam Christensen). Motion carried unanimously.

**NEW BUSINESS:**

Report on Board Terms that Expire March 20, 2015: Secretary/Treasurer Suzanne Dees reported that John Schaeffer's term will expire on March 20, 2015; he will need to be reappointed to the NMLN Board by the Superior District Library Board. Ken Miller resigned from the NMLN Board and, at its December 18, 2014 meeting, the Superior District Library Board appointed Lisa Waskin to serve Ken Miller's remaining term on the NMLN Board. Suzanne Dees noted that Beth Baker has also resigned from the NMLN Board and that the Dickinson County Library Board has not appointed a replacement for her at this time.

**NEXT MEETING:** The next meeting of the NMLN Board was set for September 30, 2015 at 12:15 p.m. eastern.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 12:38 p.m. on a motion by Suzanne Dees seconded by John Schaeffer.

Respectfully submitted,

Suzanne Dees, Secretary/Treasurer

Pamela Malmsten, Recorder