

# SLC Advisory Board of Librarians Draft Minutes of Meeting

Tuesday, September 11, 2018 - 10:30 a.m. EST

**Attending/Call to Order:** The meeting began at approx. 10:33 a.m.

**Attending via Zoom:** Megan Buck (Dickinson County), Wanda Tessmer (Carp Lake), Dion Mindykowski (Tahquamenon), Alycia McKowen (St. Ignace), Lisa Waskin (Superior District) Eric Magness-Eubank (Alpena), Jessie Shirtz (Ishpeming), Amanda Winnicki (Menominee County), Barb Bartel (West Iron), Carolyn Stacey (Escanaba).

**Superiorland Library Cooperative:** Shawn Andary, Pam Malmsten

## Introductions/Comments:

### Minutes from June 5, 2018 Meeting

Accepted on consensus.

### SLC Committee Reports

Grants: Lisa Waskin reported on grant deadlines and information for the Michigan Humanities Council Touring Grant.

Professional Development: No report

Programming Committee: The programming committee recently sent out a survey. Please respond!

RIDES: No new information

Technology: No report

### Old Business

Update on SLC Staffing: Shawn Andary reported that Anthony Ditty has been hired as Network Administrator. Nick Wyma has resigned and moved to Washington, which will open an I.T. Assistant position. Lissa Potter will be joining staff in October as System Administrator.

Report from SLC Finance Committee: The finance Committee will meet on September 19th at 2pm. Pam provided some preliminary information.

Personnel Committee Meeting: Pam stated that SLC has moved to a Defined Contribution plan, retroactive to June 1st.

SLC Plan of Service: Shawn described the plan of service survey in July (24 directors responded) and three regional meetings some and summarized the discussion. ILS, technical assistance, Overdrive, and technology consulting came out as the top priorities. Some issues include a desire to bring more libraries on to RIDES. Report outputs and Enterprise searching were SIRS issues that member libraries had as concerns. Comments also included improving SLC email. Shawn raised question of purchasing Niche Academy in the next fiscal year at a cost of \$5,500. Comments were positive from library directors. Shawn will tentatively plan for Niche Academy. Subsidizing RB Digital will be a future point of discussion. Additional marketing efforts may help with use of the RB Digital products. Consensus at meetings was that no new technology equipment or devices would be purchased, given all the new staff.

## **New Business**

New Committee: A new committee to study options for the plan of service ahead of the FY 2019 budget process has been proposed. Megan will send out additional information. Megan encouraged member libraries to share opinions on services, attend meetings and provide feedback.

Next SLC Board Meeting Agenda Items. The SLC Annual meeting will take place on September 27th. The rules for rotation of votes have been changed as proposed. Shawn commented on lack of representatives from Class I libraries and perhaps the board would consider the “hybrid” board option, or allowing library directors to serve when a community member cannot be found. Discussion centered on how to get more participation and input from Class I libraries.

## **Communication and Collaboration**

The UPRLC Annual Meeting is in Escanaba this September. MLA is in Novi. Please share your plans to attend and share costs.

## **Programs and Promotions**

Dickinson is having Open House after re-design on October 9.

## **Think Tank**

Carolyn asked which libraries route public printing to a networked photocopier for printing. Many do this with no issues. Lisa mentioned they just switched to VOIP and the savings are significant.

**Next Meeting Date:** Megan will do a poll to find out which date during the week before Thanksgiving would be best to invite more participation.

**Adjournment:** Meeting adjourned at 11:37 a.m

**Submitted by Carolyn Stacey, Secretary**