

# SLC Advisory Board of Librarians Draft Minutes of Meeting

Tuesday, June 5<sup>th</sup>, 2018 - 10:00 a.m. EST

**Attending/Call to Order:** The meeting began at approx. 10:01 a.m.

**Attending via Readytalk:** Megan Buck (Dickinson County), Dillon Geshel (Portage), Cheryl Hoffman (Spies), Andrea Ingmire (Peter White), Wanda Tessmer (Carp Lake), Dion Mindykowski (Tahquamenon), Lynn Wiercinski (Ironwood), Alycia McKowen (St. Ignace), Eric Magness-Eubank (Alpena), Carolyn Stacey (Escanaba). Denise Engel (Wakefield) Lisa Cromell (Munising).

**Superiorland Library Cooperative:** Shawn Andary

## Introductions/Comments:

### Minutes from April 24, 2018 Meeting

Accepted on consensus. Note: Correction to spelling of Alycia McKowen's name. Approved minutes will be posted online prior to the next meeting.

## SLC Committee Reports

Grants: No report

Professional Development: Melcat User's Day on July 31<sup>st</sup> in Marquette. Last year, Shawn Andary did some additional training in the afternoon to provide additional opportunity. Shawn will inquire about NMU classroom availability. Pass along topic ideas to Shawn, Carolyn or Megan.

Programming Committee: Alycia McKowen is the new programming chair. An author tour featuring Steve Hamilton is being planned for 2019. Libraries can get a stipend (\$100) for summer program for a performer or summer reading materials. Shawn will send out info on email.

RIDES: Shawn Andary reported on brief meeting. Consensus was to continue with \$750 subsidy for member libraries and take a closer look at what can be done next year following statewide changes. The pricing structure will be changed next year; hopefully it will be equitable for U.P. libraries. The committee discussed how to get more participation. Manistique Public Library will join RIDES.

Technology: No report.

## Old Business

Update on SLC Staffing.

Jeremy Morelock has taken on many new duties, including Melcat training. The System Administrator job that Shawn was doing will be posted this week. The Network Administrator position remains open. Four candidates were interviewed, but no one selected. SLC is working on a contract with Jean for consulting until new person is hired.

Report from SLC Finance Committee: No Report

Personnel Committee Meeting: Meeting was to negotiate contract with Shawn Andary as Director. Recommendation will be made to full board on Friday.

Plan of Service Meeting: June 12<sup>th</sup> (Escanaba) and 13<sup>th</sup> (St. Ignace) dates are confirmed. A location for Western U.P. and regional wrap up meeting are still being investigated. Please respond to Shawn with availability for the regional meetings. Libraries can send a staff designee if the director is unable to attend.

## **New Business**

### Next SLC Board Meeting Agenda Items

There will be an election of Board officers.

## **Communication and Collaboration**

Please share travel plans and needs for regional meetings on the listserv. SLC may be able to help offset mileage costs for attending.

## **Programs and Promotions**

Dion Mindykowski described circulating disc golf kits. Dillon Geshel described a promotion with local businesses where customers can show their library card and get special discounts at area businesses.

Lynn Wiercinski reported that they are doing 25 cigar box guitar kits with LSTA funds. Peter White did an adult and teen ukulele session. Andrea Ingmire mentioned an e-newsletter called the *Library Insider* to keep people updated on construction project. Cheryl Hoffman in Spies talked about the 15<sup>th</sup> anniversary of their Children's garden celebration, including author Miranda Paul on June 19<sup>th</sup>. Manistique is circulating breakout boxes.

## **Think Tank**

Andrea Ingmire asked about dedicated marketing position. Carolyn Stacey reported that Escanaba just got a part-time position and Megan Buck reported that Dickinson has full-time position from some restructuring. Alpena has fundraising, marketing and promotional position. Escanaba and Dickinson will send Andrea job descriptions. Megan Buck raised the question of the use of regional newspapers. Cheryl Hoffman talked about timeliness issue with newspaper and the idea of setting up a Kindle specifically for newspapers. Eric Magness-Eubank said that Alpena took out a lot of regional papers out in the past couple of years – up to  $\frac{3}{4}$  of collection. Lisa Cromell mentioned frustrations with Detroit Free Press and that surveying users was helpful.

**Next Meeting Date:** Next SLC Board Meeting is July 20<sup>th</sup>. ABL will take a summer break. Next meeting will be Tuesday, September 18<sup>th</sup> at 10 a.m. EST.

**Adjournment:** Meeting adjourned at 10:56 a.m

**Submitted by Carolyn Stacey, Secretary**

