

Upper Peninsula Region of Library Cooperation, Inc.  
Automated Library Services 2015 (Symphony Users)  
Minutes of the Meeting of August 13, 2015

**CALL TO ORDER:** A meeting of the ALS 2015 (Symphony Users) group was held at the Superiorland Library Cooperative in Marquette and via video conference at the Bayliss Public Library in Sault Ste. Marie and the West Iron District Library in Iron River. Other participants dialed into the meeting via ReadyTalk audio conferencing service. Bruce MacDonald, Chair, called the meeting to order at 10:00 a.m.

**Attending:**

*Officers:*

Chair: Bruce MacDonald, Peter White Public Library (at Superiorland Library Cooperative)

Treasurer: Suzanne Dees (at Superiorland Library Cooperative)

*Other ALS Representatives:*

At Superiorland Library Cooperative: Jessica Holman, Negaunee Public Library; Janis Lubenow, U.P. Health Systems Marquette; Jean Montgomery, Superiorland Library Cooperative; and Shawn Andary, UPRLC/ALS

At Bayliss Public Library: Pam Flood, Bayliss Public Library

At West Iron District Library: Barb Bartel, West Iron District Library

Dialing in via ReadyTalk: Jeanne Ludlow, Alpena County Library; Megan Buck, Dickinson County Library; Pat Malashanko, Forsyth Township Public Library; and Cindy Bulmer, Whitefish Township Public Library

*Others Attending (at Marquette):*

Pamela Malmsten (Superiorland Library Cooperative), Recorder

**APPROVAL OF THE AGENDA:** Suzanne Dees asked that "Library News" be added after the UPRLC Annual Meeting discussion under "New Business". The agenda was approved as amended on a motion by Janis Lubenow, seconded by Jeanne Ludlow.

**APPROVAL OF THE MINUTES OF MAY 21, 2015:** The minutes of May 21, 2015 were approved as presented on a motion by Suzanne Dees, seconded by Janis Lubenow.

**FINANCIAL REPORT:** ALS Treasurer Suzanne Dees presented the Financial Report.

Approval of the Bills for May, June, and July 2015: Cash disbursements for May, June, and July were reviewed. There were no questions on the bills. Regarding the year-to-date expenditure report as of July 31, 2015, Suzanne reported that most line item expenditures are under the budgeted amounts, and that no fund balance transfer will be necessary at year end. Since UPRLC decided to purchase SaaS (Software as a Service) from SirsiDynix, new servers, which were budgeted under the "Capital Outlay-Equipment" line item, will not be needed. Also, the \$6,700 budgeted for staging the servers under the Professional and Contractual (4-801) will not be spent. Since line item 4-945, with current total expenditures of \$5,324 is over the budgeted amount of \$4,300, Suzanne recommended that \$1,500 be transferred from the Professional and Contractual (4-801) line item to Conferences and Training (4-945).

**Suzanne Dees moved that \$1,500 be transferred from the “Professional and Contractual” [4-801] line item to the “Conferences and Training” [4-945] line item. The motion was seconded by Jeanne Ludlow, unanimously approved, and carried.**

**Jeanne Ludlow moved that the year-to-date expense and revenue reports as of July 31, 2015 [with revenues of \$386,406 and expenses of \$331,836] and cash disbursements of \$12,842.40 for May 2015, \$57,810.50 for June 2015, and \$12,814.45 for July 2015 be approved. The motion was seconded by Pam Flood, unanimously approved, and carried.**

#### **COMMITTEE AND OTHER REPORTS:**

MCLS Symposium: Shawn reported on the MCLS (Midwest Collaborative for Library Services) and LM (Library of Michigan) symposium that was held on July 14 at Northern Michigan University in Marquette. LM will be offering quarterly \$200 - \$1,500 continuing education scholarships to be used by Michigan library staff for attendance at state and national conferences related to library professional development; scholarship recipients will be asked to share what they have learned via a presentation, newsletter, or some other method. More information is available at the LM website at: [http://www.michigan.gov/libraryofmichigan/0,2351,7-160-18668\\_63014-359559--,00.html](http://www.michigan.gov/libraryofmichigan/0,2351,7-160-18668_63014-359559--,00.html).

Due to funding cuts, many of the current MeL databases will be discontinued on October 1, 2015 when the new contract takes effect. Gale databases (except for Books and Authors), Britannica School, and ProQuest’s HeritageQuest Online will be LSTA funded through September 30, 2018; all other ProQuest databases will be dropped. Some Learning Express products will also no longer be provided. Other non-LSTA funded databases, such as Novelist, EBSCO K-8 eBooks, and some business collections, will be available until September 30, 2016. The complete list can be found on the LM web site at: [http://www.michigan.gov/libraryofmichigan/0,2351,7-160-18668\\_39174\\_70693-344484--,00.html](http://www.michigan.gov/libraryofmichigan/0,2351,7-160-18668_39174_70693-344484--,00.html).

MCLS director Randy Dykhuis talked about Bibframe, the next big change to cataloging that will replace MARC records. Bibframe titles and holdings will be discoverable using Internet search engines. MCLS is offering Bibframe classes.

MeLCat and RIDES: The U.P. has its own MeLCat request balancing table, which means that requests will be filled within the U.P. unless the items are only available below the bridge. The six MeLCat and DCB servers will be moved from the state server farm to a commercially hosted site; as a result, MeLCat may be down for 7 – 10 days in December. Upcoming MeLCat enhancements include:

- Pickup Anywhere—Patrons can choose to pick up requested items at other libraries. (Shawn noted that it is still not known exactly how this would work.)
- The “Get this for me” button will be replaced with a “No copies available” message if no copies are available for request.
- A new widget will pop up during key word searches and suggest other database searches based on the search terms that were used.
- MCLS will run title use reports free of charge. The reports provide information on what patrons are requesting on MeLCat.

#### **OLD BUSINESS:**

Enterprise Update: Shawn Andary presented an update on Enterprise implementation. Enterprise is an online catalog discovery tool that features advanced searching capabilities such as fuzzy logic and faceted navigation. ALS staff has been setting up and adding individualized Enterprise profiles for member libraries. Fifty-nine profiles have been completed and eighteen libraries are using Enterprise now. Enterprise 5, the next generation of Enterprise, will be released in mid-September; Shawn said that ALS will wait until any bugs are resolved before upgrading. Enterprise 5 enhancements include a more responsive mobile design and new BLUEcloud searching capabilities.

## **NEW BUSINESS:**

### SaaS Migration Scheduled:

On June 17, the SaaS Committee met to discuss the current SirsiDynix offer for SaaS and, if the offer was rejected, to make decisions regarding the purchase of a new server. It was noted at the meeting that SaaS data security issues, which had been a concern in the past, have been resolved, and SaaS would offer several advantages over the server replacement option. After analyzing the SirsiDynix SaaS quote, the Committee agreed that the cost was too high and decided to replace the central site server.

SirsiDynix later returned with a revised offer that included a price reduction and the ALS group decided to accept the offer. Suzanne noted that ALS staff members will have the same level of access to UPRLC data as they have now. ALS will gain a test server and Oracle database management software for improved product functionality, somewhat lower utilities, and less staff time involved with upgrades.

Shawn reported that the SaaS migration is scheduled for January 11 and 12, 2016. During the migration, libraries will be able to check-in and check-out materials on the current system, however they will not be able to add new patrons. Bruce MacDonald suggested that placeholder accounts be set up so that new patrons would not have to be turned away during the migration. All of the transactions will be batch loaded after the migration is completed.

BLUEcloud Cataloging: Shawn said that ALS is ready to begin implementing BLUEcloud cataloging since the latest upgrade for the Symphony database, Service Pack 5, has been installed and BLUEcloud will now support customized lists of home locations and item types. BLUEcloud, which is web-based, will require more individual log-ins and will be used in addition to Workflows cataloging. Shawn said that BLUEcloud training will probably begin in the fall of 2015.

UPRLC Annual Meeting: The 2015 UPRLC Annual Meeting will be held on Wednesday, September 30, 2015 at the Peter White Public Library. All programming and speakers have been finalized and the flyer is almost ready to be sent out. Programming will include a legislative update, signature fund-raising events, Next Chapter Book Clubs, a presentation by mystery writer Peg Herring, and a Palm of Hand memoir writing workshop by LSSU library director Marc Boucher.

### Library news:

Superiorland Library Cooperative: After 40 years of service to public libraries, Suzanne Dees will be resigning from her position as director of the Superiorland Library Cooperative. SLC has formed a Search Committee and hired a consultant, Hartzell-

Mika Consulting, LLC, to assist with the search. Suzanne outlined the timeline for the search process. Advertising for the position will begin on September 1; October 1, 2015 is the initial deadline for applications. Suzanne said that anyone who would like to nominate a candidate for the position should contact the consultant. Suzanne also said that library directors who do their own USF work should register for USAC's new portal. Suzanne said that past problems with the portal have been corrected and the registration procedure is now simple and straight forward; anyone with questions should contact Suzanne.

Barb Bartel (West Iron District Library) reported that West Iron recently hired a part-time library aide who is interested in geocaching. She also said that RFP's for a library courtyard project have been sent out and vendor bids are due by the beginning of September.

Bruce MacDonald (Peter White Public Library) reported that, because of revenue losses due to recent tax tribunal decisions or settlements, as well as anticipated losses due to pending cases, the PWPL board is considering options for increasing revenues and further reducing expenditures.

Megan Buck (Dickinson County Library) reported that the DCL is collaborating with The Library Network (TLN) to promote the Michigan Activity Pass Program. On Wednesday, August 19, patrons will be able to use their Dickinson County Library cards to check out a pass for one of the cultural attractions or state parks or recreation areas.

Jessica Holman (Negaunee Public Library) reported that NPL recently implemented a very successful adult summer reading program.

Superior District Library: On August 4, 2015, voters approved a renewal millage to support the Superior District Library.

**NEXT MEETING:** The next ALS meeting was tentatively scheduled for Thursday, November 19, 2015 at 10:00 a.m.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 10:53 a.m. on a motion by Pam Flood, seconded by Jeanne Ludlow.

Respectfully submitted,

Pamela Malmsten, Recorder