Upper Peninsula Region of Library Cooperation, Inc.
Special Meeting of the Board of Trustees
Minutes of the Meeting of May 17, 2019

CALL TO ORDER: A Special Meeting of the Board of Trustees of the Upper Peninsula Region of Library Cooperation was held at the Peter White Public Library (Shiras Room), 217 N. Front St., Marquette and via Zoom audio/video conferencing. The Chair, Marc Boucher, called the meeting to order at 3:27 p.m. eastern.

ROLL CALL:
Attendance Codes: Peter White Public Library: PWPL, Zoom Conferencing: Zoom
Trustees Present:
Chair: Marc Boucher (PWPL)
Vice-Chair: Megan Buck (PWPL)
Secretary: Shawn Andary (PWPL)
Treasurer: Pam Malmsten, Recorder (PWPL)
Assistant Treasurer: Andrea Ingmire (PWPL)
Other Trustees Present (all at PWPL): Carolyn Stacey, Lisa Waskin, Amanda Winnicki, and Lisa Cromell

Library Directors/Staff Attending: Brad Winnicki, SLC Board Member (PWPL) and Eli Donnell, SLC Staff (PWPL)

Trustees Absent: Dillon Geshel, Janis Lubenow, and Leslie Warren

APPROVAL OF THE AGENDA: The agenda was approved as presented by consensus.

JOINT MEETING DEBRIEFING: A joint meeting of the UPRLC and Superiorland Library Cooperative (SLC) Boards was held prior to the UPRLC Special Board Meeting. Board members talked about some of the joint meeting discussions. Marc commented that it was clear that a committee needs to look at the UPRLC bylaws and the SLC-UPRLC management contract. Shawn noted that there is a UPRLC Contract Review Committee that could look at the SLC-UPRLC contract. Board members agreed that the consensus of joint meeting attendees was that the Northern Michigan Library Network should dissolve.

UPRLC ANNUAL CONFERENCE COMMITTEE UPDATE: Shawn Andary, the Chair of the UPRLC Annual Meeting Committee, reported. The Annual Meeting will be held on September 18 and 19, 2019 at the Peter White Public Library in Marquette. Several vendor and sponsor registrations and payments have already been received and keynote speakers and breakout session presenters have been identified. Shawn added that this year's meeting is going to be 'awesome".

UPRLC MENTORING PROGRAM—TIMELINE/NEXT STEPS:

Megan Buck, Amanda Winnicki, and Marc Boucher have formed a committee that has been working on a new UPRLC mentoring program. The acronym of the new program is "UPRLC": "Unexpected Partnerships: Refreshing, Leading, Celebrating". The committee has developed a draft application and a timeline for implementation. The goal of the program is to encourage connections between library staff throughout the Upper Peninsula and northern Lower Peninsula. Each applicant will be matched with another library staff member. The program will provide the framework for establishing and facilitating the sharing of ideas and professional knowledge, as well as providing support and opportunities for collaboration. New one-year partnerships will be announced at the UPRLC Annual Conference in September.

Board members looked at and discussed the draft application. Megan said she would send the application to the UPRLC Board one more time before sending it out to all of the members. It was noted that UPRLC Annual Conference attendance data could be extrapolated from the application; Megan suggested that the data could be used to contact people who indicated they weren't planning to attend the conference and follow up with them.

OPENING SLC COMMITTEES TO UPRLC MEMBERS: After discussion Board members agreed that SLC Advisory Board of Librarians (ABL) committees should be opened up UPRLC members.
.
UPRLC WIKI: Shawn reported that UPRLC Board members have been discussing ways to increase UPRLC membership and provide more benefits to all members, including those that don't participate in the shared automated system. Shawn had suggested setting up a UPRLC Wiki that would function similarly to the Wiki used by the Midwest Collaborative for Library Services (MCLS). The Wiki, which would be hosted on the UPRLC web site, would be set up using free open source software. Collaborative documents, such as programming ideas, could be posted and shared, and content would be restricted to UPRLC members. Shawn said a UPRLC Wiki tutorial could be developed using Niche Academy, SLC's newest electronic database. [Note: SLC's Technology Assistant, Eli Donnell, has begun setting up the Wiki on the UPRLC web site: www.uproc.lib.mi.us\wiki.]

LSTA GRANTS: This item was deferred and will be discussed at a future meeting.

ADJOURNMENT: There being no further business, the Chair declared the meeting adjourned at 4:15 p.m. eastern.

Respectfully submitted,

Shawn Andary, Secretary

Pamela Malmsten, Recorder