

Upper Peninsula Region of Library Cooperation, Inc.
Annual Business Meeting
Minutes of the Meeting of September 29, 2016

CONVENE THE BUSINESS MEETING: The annual business meeting of the Upper Peninsula Region of Library Cooperation was held in the Community Room at the Peter White Public Library in Marquette. Lisa Waskin, Chair, called the meeting to order at 11:45 a.m. Pam Malmsten was appointed to be the recorder of the minutes.

PRESENT: A list of UPRLC members present, along with designated voter status, is listed at the end of these minutes.

PRESIDENT'S REMARKS: Lisa Waskin welcomed everyone to the UPRLC Annual Meeting.

TREASURER'S ANNUAL REPORT:

Pam Malmsten presented the Treasurer's Report. UPRLC is a 501(c)(3) non-profit corporation. Since all of UPRLC's members are schools or libraries, the audit is conducted using a governmental, rather than non-profit, format and UPRLC complies with all GASB (Governmental Accounting Standards Board) rules.

FY 2015 Audit Summary: UPRLC's financial records are audited by a C.P.A. every year; copies of the audit are available by request at the Treasurer's office; the audit is also posted on the UPRLC web site. On 9/30/2015, the Continuing Education Fund had revenues of \$1,350 and expenditures of \$1,337, this means that last year's Annual Meeting nearly broke even. At year end, the Continuing Education Fund Balance was \$3,025. The General Fund had total revenues of \$2,840—consisting of membership dues—and total expenses of \$4,347. General Fund expenses include the audit, 990, and insurance. The Continuing Education plus General Fund net loss of \$1,494 was covered by a transfer from the General Fund fund balance. As of 10/1/2015, the General Fund fund balance was \$1,549. As of 9/30/2015, the ALS Fund had net income of \$26,478. The ALS Fund Balance as of 9/30/2015 was \$256,506. As of 9/30/2015, UPRLC member restricted accounts totaled \$18,836; total UPRLC fund balances as of 9/30/2015 were \$267,996.

UPRLC Financial Summary for Year-to-Date 8/31/2016: The combined ALS/NMLN/UPRLC operating budget as of 8/31/2016 showed year to date expenses of \$285,065 and year to date revenues of \$309,828. The balance sheet as of 8/31/2016 showed total assets of \$324,867 and total liabilities plus fund balances of \$324,867.

UPRLC ALS Budget for FY 2016/2017: The ALS Budget for FY 2016/2017 shows total revenues of \$310,350 and total expenditures of \$298,928. ALS receives revenues from member operation fees, interest, and rebilled supplies, licenses, and maintenance. ALS expenses consist of automated system maintenance, consortium internet access, group discounted subscriptions, and rebilled supplies, licenses, and maintenance.

ELECTION OF THE FY 2016/2017 BOARD OF DIRECTORS: Each UPRLC member institution may designate a voting member for the purpose of electing a Board of

Trustees. Lisa Waskin reminded everyone that voting members had colored stars on their name tags. Current board members are: Pam Christensen, Suzanne Dees, Elaine Erickson, Cheryl Hoffman, Mary June, Janis Lubenow, Pam Malmsten, Carolyn Stacey, Leslie Warren, Lisa Waskin, Dion Mindykowski, Lisa Cromell, and Megan Buck. Board members with terms expiring on 9/30/2016 included Elaine Erickson, Cheryl Hoffman, Lisa Waskin, Carolyn Stacey, and Leslie Warren. Lisa Waskin and Leslie Warren agreed to run for another term. New Board member nominations included Dillon Geshel, Andrea Ingmire, and Amanda Winnicki.

A motion was made to elect Lisa Waskin, Leslie Warren, Dillon Geshel, Andrea Ingmire, and Amanda Winnicki [all with terms expiring 9/30/2019] to the UPRLC Board of Directors for FY 2016/2017 (MSC Megan Buck/Pam Christensen). Motion carried unanimously.

ADJOURNMENT: There being no further business, the meeting was adjourned at 11:54 a.m. on a motion by Leslie Warren, seconded by Amanda Winnicki.

Respectfully submitted,

Pamela Malmsten,
Treasurer and Acting Secretary

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Attendees: please initial in the far right column. Also check the "CEU Certificate" Column if you want a CEU Certificate. CEU Certificate will be e-mailed to you unless you request USPS delivery. Thanks!

Last Name	First Name	Institution	Desig.Voter?	CEU Certificate?	Initials
Andary	Shawn	Superiorland Library Cooperative	FALSE		SB
Anderson	Molly	Northern Michigan University, Olson Library	FALSE		MA
Barritt	Amy	Grand Traverse Journal	FALSE	✓	AB
Bartel	Barb	West Iron District Library	TRUE		BB
Blanchard	Linda	Curtis Public Library	FALSE	✓	LB
Boyle	Margaret	Peter White Public Library	FALSE	✓	MB
Buck	Megan	Dickinson County Library	TRUE		MB
Christensen	Pam	Superiorland Library Cooperative	TRUE	✓	PC
Clarke	Megan	Bay Mills Community College	FALSE		
Collins	Chris	Keweenaw Bay Ojibwa Community College Library	FALSE	✓	CC
Cromell	Lisa	Munising School Public Library	TRUE	✓	LC
Dake	Lynn	Tahquamenon Area Public Library	FALSE	✓	LD
Gwyn	Paige	Finlandia University - Maki Library	TRUE	✓	PG
Hale	Patty	Calumet Public School Library	TRUE		PH
Hamlin	Joe	Library of Michigan	FALSE		JH
Holman	Jessica	Negaunee Public Library	TRUE	✓	JH
Hook	Mary	Manistique School and Public Library	TRUE	✓	MH
Houle	Pat	Superiorland Library Cooperative	FALSE		PH
Ingmire	Andrea	Peter White Public Library	TRUE	✓	AI
Janofski	Shelley	Northern Michigan University, Olson Library	FALSE	✓	SH
Johnson	Margaret	Bayliss Public Library	FALSE	✓	JH
Jordan	Caroline	Superiorland Library Cooperative Board	FALSE	✓	JH
June	Mary	Lake Superior State University	TRUE	✓	JH
Kivi	Amanda	Bark River-Harris School Library	FALSE		AK
Laakko	Denise	Baraga School Library	TRUE		
LaLonde	Dana	Northern Michigan University, Olson Library	FALSE	✓	DL
MacDonald	Bruce	Peter White Public Library	FALSE		BAM
Makela	Leslie	Forsyth Township Public Library	TRUE	✓	LM
Malmsten	Pam	Superiorland Library Cooperative	FALSE		PM

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Mindykowski	Dion	Tahquamenon Area Public Library	TRUE	✓	Dm
Montgomery	Jean	Superiorland Library Cooperative	FALSE		Jam
Moore	Ellen	Peter White Public Library	FALSE		E
Morelock	Jeremy	Peter White Public Library	FALSE	✓	Jm
Morrow	Greyson	Wakefield Public Library Board	FALSE		
Myers	Kathleen	Bayliss Public Library	FALSE	✓	KJM
Paige	Chelsea	Dickinson County Library	FALSE	✓	CMP
Rehborg	Sarah	Peter White Public Library	FALSE	✓	SR
Schaeffer	John	Superiorland Library Cooperative Board	FALSE		JS
Schick	Joan	Lake Linden-Hubbell School Public Library	TRUE	✓	JMS
Schmidt	Skip	St. Ignace Public Library	TRUE	✓	SS
Schryer Norris	Sonya	Library of Michigan	FALSE		SN
Schultz-Speck	Nancy	Houghton High School	FALSE	✓	MS
Sharp	Sandra	Sharp Graphic Design	FALSE		SS
Siren	Leo	Ontonagon Township Public Library	FALSE	✓	LS
Smolens	John	Author, Keynote Speaker	FALSE		
St. Germain	Jan	Richmond Township Library	TRUE	✓	JG
Stacey	Carolyn	Escanaba Public Library	TRUE		
Suckow	Lynette	Peter White Public Library	FALSE		
Tessmer	Wanda	Carp Lake Township Library	TRUE	✓	WT
Votta	David	Midwest Collaborative for Library Services	FALSE	✓	DV
Warren	Leslie	Northern Michigan University, Olson Library	TRUE		W
Waskin	Lisa	Superior District Library	TRUE	✓	LW
Wiercinski	Lynne	Ironwood Carnegie Public Library	FALSE	✓	LW
Winnicki	Amanda	Menominee County Library	TRUE	✓	AW
Wollner	Gina	Upward Events + Marketing	FALSE		
Airce Jung	Stee Kimberly	Hannuville School	YES	✓	SK