

# Upper Peninsula Region of Library Cooperation, Inc.

Meeting of the Board of Trustees  
Minutes of the Meeting of May 22, 2014

**CALL TO ORDER:** The Board of Trustees of the Upper Peninsula Region of Library Cooperation met via video conference at the Superiorland Library Cooperative in Marquette and at the Bayliss Public Library in Sault Ste. Marie. Other participants dialed into the meeting via ReadyTalk audio conferencing service. Ken Miller, Chair, called the meeting to order at 12:33 p.m.

## **ROLL CALL:**

### **Present:**

#### **Trustees:**

Chair: Ken Miller (At Bayliss Public Library)

Treasurer: Suzanne Dees (At Marquette)

Assistant Treasurer: Pam Christensen (At Marquette)

Janis Lubenow (at Superiorland Library Cooperative), Mary June (at Bayliss Public Library), Dialing-in: Cheryl Hoffman, Pat Cheski, Jeanne Ludlow, Deb Oyler, and Leslie Warren

Recorder: Pamela Malmsten

Library Director: Dion Mindykowski, Tahquamenon Area Public Library

**Trustees Absent:** Denise Bartlett, Elaine Erickson, and Carolyn Stacey

**APPROVAL OF THE AGENDA:** The agenda was approved as presented by consensus.

**\*APPROVAL OF THE MINUTES OF FEBRUARY 20, 2014:** A motion was made to approve the minutes of the meeting of February 20, 2014 as presented (MSC Jeanne Ludlow/Mary June). Motion carried unanimously.

**TREASURER'S REPORT:** Suzanne Dees presented the Treasurer's Report.

Approval of Cash Disbursements for February, March, and April 2014 and the Year-to-Date Report as of April 30, 2014: Cash disbursements for February, March, and April 2014 and the year-to-date report as of April 30, 2014 were reviewed. A motion was made to approve cash payments of \$3,300 for February 2014, \$19.74 for March 2014, \$397 for April 2014, and the year to date expense and revenue report as of April 30, 2014 (MSC Pam Christensen/Janis Lubenow). Motion carried unanimously. Suzanne also summarized the UPRLC balance sheet as of April 30, 2014.

Suzanne noted that the UPRLC year-to-date financial reports have changed and now include all of the UPRLC funds: General Fund, ALS, and NMLN. Since the UPRLC audit is completed in a format that is compliant with GASB (Governmental Accounting Standards Board) rules, UPRLC's auditor has recommended that the UPRLC Board approve a combined budget that is amended as necessary throughout the year to

assure that no individual line item expenditures, including items re-billed for optional products, exceed budgeted amounts.

### **COMMITTEE REPORTS:**

Annual Meeting: The UPRLC Annual Meeting is scheduled for Thursday September 25 at the Peter White Public Library in Marquette. Dion Mindykowski, the Director of the Tahquamenon Area Public Library, will be the lunch speaker; he will share his experience participating in a “You May Die” adventure race last winter. Jeanne Ludlow will talk about setting up a Favorite Authors Club, a service that allows patrons to identify and place holds on books written by their favorite authors. Nancy Mousseau will be asked to offer a session on library “Makerspaces”, which are spaces where people gather to teach, learn, create, and share ideas. Pickford Library manager, Ann Marie Smith, has agreed to talk about publishing local works; with her help, members of the Pickford Community Library’s Young Writers Workshop created and published an anthology of original short stories and poetry using “Smashwords”, a free ebook publishing and distribution service. Other ideas for session topics included overviews of Zoom, a cloud-based video-conferencing service that allows users to connect webcam-equipped computers and devices with room-based interactive video conferencing systems; and SirsiDynix Enterprise, the new online catalog “discovery layer that features fuzzy logic and federated searching. Pam Christensen noted that State Librarian Randy Riley is interested in attending the meeting. During the discussion about MCLS’s Community Conversation (See UPRLC Long-Term Planning topic below), it was agreed that a two-day UPRLC meeting format would be considered if MCLS director Randy Dykhuis is interested in facilitating a Community Conversation meeting on the day before the Annual Meeting. The Annual Meeting Committee may also consider inviting vendors to participate, especially if a two-day meeting is scheduled.

Report on ALS/SirsiDynix Long-Term Agreement: Suzanne reported that the UPRLC Contract Review Committee met on March 7 and approved a favorable 5 year maintenance agreement; the contract includes one new product: Enterprise. Since Enterprise’s advanced searching capabilities will reveal more of the cataloging mistakes, and new RDA standards require the removal of the GMD field from all records in the database, the ALS group agreed that this is the right time to begin the process of looking at vendors that could provide authority control and other necessary work to assure that the records are RDA compliant. The authority control would include periodic on-going maintenance to keep the records clean.

**UPRLC LONG-TERM PLANNING:** Pam Christensen and Leslie Warren reported on the Midwest Collaborative for Library Services (MCLS) Community Conversation session that was held recently at the Peter White Public Library. The purpose of the meeting, which was facilitated by MCLS Executive Director, Randy Dykhuis, was for members of the library community to explore, collaborate, and share ideas about future aspirations for their libraries. Pam suggested that community sharing could be helpful in conveying the relevance of libraries and creating a culture of reading. After discussion, it was agreed that Annual Meeting Committee would consider planning a two-day Annual Meeting and would ask Randy Dykhuis to facilitate a Community Conversation discussion on the first day.

**LIBRARY NEWS:** Suzanne Dees reported that the Overdrive Young Adult and Kids Room is now up and running. Member libraries have donated \$6,000 to be used to buy additional juvenile and young adult digital books. Patrons will be able to navigate to the new site via links on their home library web pages.

**ADJOURNMENT:** There being no further business, the meeting was adjourned at 1:10 pm on a motion by Pam Christensen, seconded by Janis Lubenow.

Respectfully submitted,

Pamela Christensen, Acting Secretary

Pamela Malmsten, Recorder