

Searching in Enterprise

Select a resource, type in your search terms, and click on the **Search** button. Select **Resource Sharing Libraries** to see what items may be available to you at 32 other participating libraries. These items will be sent to you at no cost, and you will be notified when they are available for pickup at the Library. Select **Great Lakes Digital Library** to search for downloadable eBooks and audio books. Enterprise will allow you to download or place holds on these items right from the catalog.

The screenshot shows a search results page for "chronicles of narnia" with 31 results found. The interface includes a search bar, a library selection dropdown (set to "Public Library"), and a "Limit Search Results" dropdown menu. On the left, there are several filter sections: "Format" (Audio Book on CD, Book, Large Print, Video on DVD, Video on VHS Cassette), "Downloadable" (ADOBE EPUB (8), HTML (8), KINDLE (8), PDF (5)), "Interest Level" (Adult, Juvenile, Young Adult), "Author" (Lewis, C. S. (Clive St...) (15), Lewis, C. S. (8), Baynes, Pauline (6), Baynes, Pauline, illus... (6), Baynes, Pauline. (4)), and "Genre" (Fantasy films. (4), Feature films. (4), Fantasy fiction. (3), Children's audiobooks. (2), Children's films. (2)). A "Select an Action" dropdown menu is visible above the results. The first result is "The chronicles of Narnia. Prince Caspian" by Johnson, Mark, published in 2008. Below the results is a table with columns: Library, Call Number, Format, Item Notes, and Location. The table shows results from Alpena County Library, including a book (J LEWI) and a DVD (DVD 2009-1563-DISNEY). A yellow box highlights the "click" text at the bottom of the page.

Use the drop down menu to the left of the search box to select different indexes like title, author, and lexile

Use **facets** to limit your search results by format, interest level, author, genre, subject, reading level, and more

Check the boxes next to items from the search results list and then **Select an Action** to place holds, text the title information, or add all of them to a list with one click.

Click on titles to access additional information, reviews, excerpts, and Google previews for many titles.

My List and My Account

[Log In](#) | [My Account](#) | [My Lists](#) | [Library Information](#) | |

Create and maintain lists of titles at the library using **My Lists**. Just login with your library card number and PIN in order to get started. You can place holds, print, email and/or text items in your list.

My Account allows you to view and modify your digital and physical checkouts and holds. You may also renew items eligible for renewal.

Under **My Account** —> **Personal Information** —> **Preferences**, you can enable an option to record your **checkout history** so that you can keep a record of the items you've borrowed from the Library

Accessibility and Help

Patrons using screen reading software should click on the **ADA handicap accessible icon** in the upper right section of the page. This will reformat the information in Enterprise so it is easier to read.

Click on the **Help ?** symbol for more information on how to use the features of the Enterprise catalog.